

## Code of Conduct

### **Purpose of the policy:**

*To articulate the values that U3A Albury Wodonga wishes to foster in leaders, members and visitors, and in so doing, defines desired behaviour.*

### **Definitions:**

### **Policy statement:**

U3A Albury Wodonga Inc is operated by volunteers for the benefit of members. All members of the Club have an individual and collective responsibility to contribute in a positive way to the operations of the organisation. Membership of U3A carries with it a responsibility to uphold our reputation and not engage in conduct that is unbecoming, contrary to the laws of Australia, brings the organisation and its members into disrepute or is contrary to the Rules of Association.

### **Members and Visitors agree to abide by the Member's Code of Conduct:**

- To respect the rights, dignity and worth of others, regardless of their ability, cultural background, gender, sexual orientation, political beliefs or religion;
- To be fair and considerate in all dealings with others;
- To ensure that the reputation and standing of U3A is upheld;
- To ensure the health and safety of volunteers, members and visitors is maintained;
- To respect the physical property and facilities provided by U3A;
- At all times parents and guardians shall be responsible for the behaviour of their children when participating in U3A activities.

### **Complaints and Disputes**

All complaints should be brought to the attention of the President or to the Committee in writing. If applicable, disciplinary action may be taken, including termination of membership with U3A Albury Wodonga Inc. in accordance with the Rules of the Association.

<b>Related procedures and applicable regulations/ legislation</b>
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<b>Rules of Association 2019; Division 2: 20 – 25; Division 3: 26 - 30</b>
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<b>Policy #:C-02</b>	<b>Approved By: committee</b> <b>Date:14 June 2024</b>
<b>Date of original policy: 14 June 2024</b>	
<b>Review frequency: annually</b>	

<b>Reviewed by</b>	<b>Date</b>	<b>Changes made</b>